

Altarnun Parish Council - "RO AN HAL"

Draft Minutes of the remote meeting of **Altarnun Parish Council (APC)** held by Zoom, Wednesday 4th November 2020 which commenced at 7.30pm. Cllr Dowler welcomed all in attendance.

APC members present Cllr Dowler (Chair), Cllr W Smith, Cllr Marsh, Cllr Green & Cllr Bloomfield. **Also present:** Ward Cllr Adrian Parsons & parish clerk – Mr R Turner.

116/20 Apologies for absence: Cllr P Smith, Cllr Kendall, Cllr Jasper, Cllr Branch & Cllr Hoskin.

117/20 Declarations: Declaration of Acceptance of Office – Cllr C Green & Members Declaration of Interest and requests for dispensations.

-The clerk reported that Cllr Green had signed his declaration of acceptance of office 25th Sept 2020 in the presence of and witnessed by Cllr Branch.

-Cllr Dowler declared his interest in item no. 122/20, application ref. PA20/07709 and agreed to be severed from the meeting when the application was being discussed.

-Cllr W Smith declared his interest in item no. 122/20, application ref. PA20/09222 and agreed to be severed from the meeting when the application was being discussed.

118/20 Invitation to address the meeting: Cllr Parsons reported that Cornwall Council have been advised, there is severe pressure on RCH Treliske due to COVID-19 cases and that local care homes are at full capacity, which Cllr Marsh picked up on and countered from her professional standpoint is far from the case and Cornish care homes are running with excess capacity at present and will receive extra remuneration to accept COVID-19 patients, should the need arise.

Cllr Parsons advised there is frustration at the local authority level as a result of government not consulting prior to taking significant action that adversely effects Cornwall residents and economy. He reminded that related help & support is available from Cornwall Council via their website, email address covid19@cornwall.gov.uk or telephone 0300 1231 118.

He also advised the parliamentary bill to exempt public toilets from taxation is now with the House of Lords, the outcome of which will affect APC.

119/20 To approve the minutes of the APC meeting held on 7th October 2020

It was proposed by Cllr Dowler, seconded by Cllr Marsh, and **resolved** that the minutes of the APC meeting held on 7th October 2020 were correctly recorded and that they be signed by the Chair.

120/20 Matters arising from APC minutes of 7th October 2020 and not included in this agenda. None.

121/20 Finance Matters

The RFO reported as follows:

-Cornwall Assn of Local Councils (CALC) have recommended reviewing the business continuity plan and scheme of delegation (Adopted 6.4.2020 ratified minute no.44/20) and resolve that it continues to apply in order for the Clerk in consultation with the Chairman and members to act in the continuation of council business, if for any reason the council becomes inquorate or cannot meet. Cllr Marsh proposed, in accordance with the recommendation, that this protocol continues until rescinded, Cllr Dowler seconded-motion **resolved** unanimously.

-£1749 received 15.10.2020 from Cornwall Council Community Infrastructure Levy re PA19/02813 and will be reserved and spent in accordance with guidelines pertaining to their disbursement.

-2020/21 Local Maintenance P/ship grant claim £1904.74 submitted to Cornwall Council 15.10.2020.

-Q2 2020/21 internal finance check completed and signed off by Cllr Branch, no issues or concerns identified.

-APC bank statement balance £32279.33 as at 31.10.2020.

The RFO submitted the following accounts for payment:

-AAV Services £35 – grass cut at Bolventor – chq no.1138

-Smart Bros £242.50 General parish, cemetery, and defibrillator maintenance & RBL wreath- chq no.1139

-CALC £24 Code of Conduct training Cllr Green – chq no.1141.

Cllr W Smith proposed these payments, Cllr Marsh seconded, and it was **resolved** to pay these accounts.

122/20 Planning Applications: Consultee comments were approved for the following:

Ref: PA20/07709 Proposal Retention of oak framed open fronted garage and machinery store with home office and storage in roof space **Location** Rivendell Altarnun **Applicant** Mr Andrew Heason.

Having declared an interest in this application Cllr Dowler was severed from the meeting.

After brief discussion clarifying the planning history and circumstances, Cllr Bloomfield proposed & Cllr Green seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

‘Altarnun Parish Council have no objections and support this application’

Cllr Dowler re-joined the meeting. Cllr Green left the meeting.

Ref PA20/08305 Proposal Proposed single storey front extension **Location** Tregirls Cottage Altarnun Launceston Cornwall **Applicant** Mr Marc Price

After brief discussion clarifying the circumstances, Cllr Marsh proposed & Cllr W Smith seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

‘Altarnun Parish Council supports this application as the proposed development has minimal impact on the existing development’

Cllr W Smith declaring his interest in the following application resulted in the meeting being inquorate and therefore a comment was not formalised at this meeting in respect of **Ref PA20/09222 Proposal** Outline application with some matters reserved for the construction of a dwelling **Location** Land West of Twin Trea Trewint Altarnun Launceston **Applicant** Mr A Smith

123/20 Planning Decisions Four applications were reported as being approved: PA20/06166, PA20/06167, PA20//06787 & PA20/06981.

For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

124/20 Planning: To report, for information only, any pre application planning submissions to the planning authority for Altarnun Parish, advised prior to the evening of the meeting. None were reported.

125/20 Planning for The Future: Government Consultation on changes to the planning system.

In accordance with the document accompanying the agenda for this meeting and lengthy discussion, Cllr Marsh proposed that a letter is sent to Scott Mann MP outlining practical examples of the adverse impact the proposals would have on our Parish.

126/20 Bus Shelter – Bolventor.

The clerk reported Cornwall Council response to enquiry was that formal planning permission is not required but due to location the preference is for a heritage style shelter. That the next steps in the process for a Cornwall Council grant to fund the scheme is to obtain at least two quotes for supply and installation. After brief debate members were reminded that the EDG consultation on vehicle waiting restrictions at Bolventor are due in December, which may influence final decisioning in the provision of the

shelter. Cllr Dowler proposed, and Cllr Marsh seconded a motion that the matter be deferred until the next council meeting. It was **resolved** to defer as moved.

127/20 Highways.

Penpont View-The clerk reported that the Divisional Highways surveyor and Cornwall Housing had been contacted, the ward councillor copied, in accordance with minute no.111/20.

No waiting restrictions review Trewint & Bolventor-Cllr Marsh advised the results of the consultation will be due and advised by Cornwall Council mid December 2020.

128/20 Dog Waste Bin Collections.

Further to minute no.112/20 the clerk reported that he had written to Biffa and still awaited a reply to the request to clarify and formalise a proposition for their demands and further advised that he had sought quotes from alternative providers without success but would continue to do so.

129/20 Clerks Annual Review

Cllr Dowler advised that collectively, the members' annual appraisal found the clerks work to be fully satisfactory and that benchmarking the role against Nat Assn of Local Councils /CALC guidelines determines the pay point on The National Joint Council for Local Government Services pay scales to be SCP 16 (role currently paid at SCP 6). However, working with an approved budget and acknowledging the salaried APC clerks position has been operational for one year only, it is mutually agreed that a lower pay scale, SCP 10, could apply with effect 1.11.2020 subject to APC members final approval. Cllr Marsh proposed that the clerks contract be amended with effect from 1.11.2020 to reflect this increase. Cllr Dowler seconded. The motion was unanimously **resolved**. Cllr Dowler undertook to finalise and sign an amendment to the clerks contract.

130/20 To approve and adopt a Freedom of Information Model Publication Scheme previously circulated to members for perusal.

Cllr Marsh proposed the adoption of the Freedom of Information Model Publication Scheme as presented. Cllr Dowler seconded, and it was **resolved** unanimously to adopt and publish the document.

131/20 To approve and adopt a Risk Management Policy & Current Risk Register previously circulated to members for perusal.

Cllr Marsh proposed the adoption of the Risk Management Policy & Current Risk Register as presented. Cllr Dowler seconded, and it was **resolved** unanimously to adopt and publish the document.

132/20 Members Register of Interests.

The clerk reminded members that it is their responsibility to update their Register of Interests.

133/20 Correspondence (For information only)

-Member of the public re long term fencing at Holy Trinity Church Bolventor impeding access to graveyard, clerk has followed up with the planning authority.

-Altarnun Climate Change Action Group re planting of vegetation around the parish. The clerk has acknowledged asking for further information.

-Planning & Sustainable planning Service re Local Council Conferences 21.11.2020

-Local Census Engagement Manager introducing role with Office for National Statistics

-Community Link Officer seeking volunteers for 'Inclusion Matters' project

134/20 Advise date of the next full council meeting.

Due to lockdown restrictions to be introduced that expire on the 2nd December the next meeting will take place 9th December 2020 or later. **Cllr Dowler closed the meeting at 9.40pm**